

# BLOXHAM PARISH COUNCIL

MONDAY 4 JULY 2022

Clerk & Responsible Financial Officer  
Theresa Goss  
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28 June 2022

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 4 July 2022 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, David Hingley and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.

**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 6 June 2022. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 6 June 2022.  
**7:40pm – 7:45pm**
6. **Chairman's Announcements**
  - Stone Hill – Currently liaising with Western Power with regard to why works stated as 'excavation in carriageway of Stone Hill to allow installation of new low voltage cable for a supply upgrade' are required.
  - Foul Drainage Survey at Jubilee Hall – Tony Brummell from Cherwell District Council has been contacted for advice and this would be followed up when he returned from annual leave on 11 July 2022.**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:50pm – 8:00pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:00pm – 8:10pm**
9. **Village Matters**
  - i) The Slade – To receive a presentation on the work at The Slade from Marie Jones, Warden at The Slade.
  - ii) Proposed 20mph Speed Restrictions for Bloxham – To discuss the results of the proposed 20mph speed restrictions survey, the results of the County Council's traffic speed and volume survey and approve the submission of the results to the County Council. **(Report to follow)**
  - iii) Burial Ground – To receive an update on the discussions with the PCC with regard to a new burial ground in the village. **(Report to follow)**
  - iv) Electric Charging Points – To discuss installing electric charging points in the village, including Jubilee Hall, following consultation with the Jubilee Park Management Committee.
  - v) Entrance to Jubilee Park – To discuss a request to widen hedge at entrance to Jubilee Park, following consultation with the Jubilee Park Management Committee.
  - vi) Review of Works to Trees – To agree works to trees in the village. **(Report to follow)**
  - vii) Parking Issues in Little Green – To discuss parking issues in Little Green, following a complaint from a resident.
  - viii) 'The Great Big Green Week' – To discuss being part of this initiative being held from 24 September 2022 to 2 October 2022. <https://greatbiggreenweek.com/>**8:10pm – 8:40pm**
10. **Planning**
  - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
  - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)****8:40pm – 8:45pm**

11. **Parish Council Matters**

- i) Vacancies – To consider any applications for co-option onto the Parish Council.
- ii) Membership of Staffing Committee, Working Groups and Outside Bodies for 2022/2023 – To discuss the memberships of the Staffing Committee, Working Groups and Outside Bodies for 2022/2023.
- iii) Drop-In and Chat – To discuss any issues arising from the session held on 11 June 2022.
- iv) Code of Conduct – To adopt a new Code of Conduct **(Report to follow)**  
**8:45pm – 8:55pm**

12. **Financial Matters**

- i) Accounts for Payment, Uncashed Payments, Bank Reconciliation and Income - To approve the accounts for payment and note the uncashed payments, bank reconciliation and income since the last meeting. **(Report to follow)**
- ii) Budget Monitoring – To note the budget monitoring report from April to July 2022. **(Report to follow)**
- iii) Pension Policy – To approve a Parish Council Pension Policy. **(Report to follow)**  
**8:55pm – 9:05pm**

13. **Correspondence** – Items of correspondence will be circulated to members. **9:05pm – 9:10pm**

14. **Jubilee Hall Project** – To receive an update on the outstanding matter relating to the project.  
**9:10pm – 9:20pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 16 on the grounds that it could involve the likely disclosure of private and confidential information. **9:20pm**

16. **Bloxham Recreation Ground Pavilion** – To discuss quotes for work to the pavilion roof at Bloxham Recreation Ground. **9:20 – 9:30pm**

17. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 1 August 2022
- Monday 5 September 2022
- Monday 3 October 2022
- Monday 7 November 2022
- Monday 5 December 2022

**9:30pm**

18. **Items for the Future Agendas/Items of Information**

- New bench in Gascoigne Way
- 'No dog fouling' signs in Gascoigne Way
- Arrangements for Remembrance Sunday Parade

**9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.**  
**Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**  
**Next Session: Saturday 9 July 2022**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)